

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
August 6th, 2019 MEETING MINUTES**

Donald Haskin	Chairman	Absent
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for July 2019:

\$5950.00

July Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$300.00 (2)
Master Electrical License Renewal Deposits	\$4800.000 (32)
Master Electrical License Renewal Late Fee	\$100.00 (2)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$150.00 (1)
Restricted License Renewal Deposits	\$300.00 (2)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$300.00 (2)
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for July 2019:

103

July 2019 Change of Address and/or T/A:

19

July 2019 Shelved License:

125

Meeting: Called to Order at 6:00pm by Mr. Johnson

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) The electrical board will be moving to a new building for the Tuesday meetings. A mass email was sent out with all information concerning the place and time of meeting. It took effect in February of 2019.
- 3) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 4) The board voted 4-0 to approve the prior meeting minutes.
- 5) Homeowner Exams will only be given in January and July
- 6) Renewals are still being submitted after the deadline of July 31st.
- 7) One homeowner exam and one master exam were given in July. Neither exam had a passing score. The next exam will be given in January 2020.
- 8) There are currently 461 licensed electrical contractors in St. Mary's. There are currently 346 license renewals submitted and completed. There are still 115 license renewals that have not been submitted. All licenses were shelved on July 1st that have not submitted their renewal package.
- 9) Board Doc Training
- 10) Annual report was completed and submitted to the County Commissioners.
- 11) The board received a letter from the State Electrical Board in reference to an electrical license holder. The letter was to inform the St. Mary's County Electrical Board that the license holder's electrical license has been revoked in Calvert County.
- 12) The following is a list of dates for the Electrical Examiners Board meetings in 2019.
 - a. January 1st Board Meeting---Cancelled
 - b. January 24th Master/Low Voltage/Restricted Exam
 - c. February 5th Board Meeting
 - d. March 5th Board Meeting
 - e. April 2nd Board Meeting
 - f. May 7th Board Meeting
 - g. June 4th Board Meeting
 - h. July 2nd Board Meeting--Cancelled
 - i. July 25th Master/Low Voltage/Restricted Exam

- | | |
|------------------|---------------|
| j. August 6th | Board Meeting |
| k. September 3rd | Board Meeting |
| l. October 1st | Board Meeting |
| m. November 5th | Board Meeting |
| n. December 3rd | Board Meeting |

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2019 July Exam:

- 1-Master Exam-Fail
- 1-Homeowner Exam-Fail

2020 January Exam---No applicants

Monitored Master/Restricted/Low voltage Exam for July 2019:

Ron Derby & Craig Spence Proctored the Exam

Postage for July 2019:

\$19.50

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday September 3rd, 2019 at the Patuxent Building. The meeting will start at 6pm.

Motion to Adjourn Meeting:

Mr. Spence made the motion to adjourn the meeting and Mr. Worch second the motion.

The Following Payments are authorized for the Board Members for August 2019

1) Robert Spence----MEMBER

- | | |
|------------------------|----------------|
| a) Attend Meeting | \$25.00 |
| b) Proctor Exams | \$25.00 |
| c) Grade Exams | \$25.00 |
| d) Spence Total | \$75.00 |

2) Chris Worch----MEMBER

- | | |
|-----------------------|----------------|
| a) Attend Meeting | \$25.00 |
| b) Grade Exam | \$25.00 |
| c) Worch Total | \$50.00 |

3) Ron Derby----MEMBER

a) Attend Meeting	\$25.00
b) Proctor Exams	\$25.00
c) Grade Exams	\$25.00
d) Derby Total	\$75.00

4) Don Haskin----CHAIRMAN

a) Absent	\$0
b) Haskin Total	\$0

5) James Johnson-----SECRETARY / RECORDING SECRETARY

a) Prepare Meeting Minutes	\$25.00
b) Attend Meeting	\$25.00
c) Grade Exams	\$25.00
d) Recording Secretary (60 @ \$15.00)	\$900.00
e) Johnson Total	\$975.00

Recording Secretary Performed the Following Duties (July):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelf and un-shelf licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Processing 2019 renewals

James D. Johnson Jr.
Secretary
 electric.examiners@stmarysmd.com